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## Administration and fundraising program

in Zambia, hosted by New Hope Waves

Theme: North-South solidarity Location Livingstone, Zambia

**Duration:** from 1 month up to 12 months

**Application:** Decision will be done within 2 weeks from receiving

the application.

Vacancies 2

Languages:

→ Project: English

 $\hookrightarrow$  Local: English,Other

If you are interested in taking part in this project, or if you would like to get more information about becoming a long term volunteer, please contact your local SCI organisation. You can search for the contact information here: http://www.sciint.org/contact-us/local-sci-branch-or-partner

## **Project Description:**

New Hope Waves is a local non-profit organization working among children, youth and families based in Livingstone, Zambia. We are using education, sports and charity work to realize the vision of making an impact that will change and decrease the struggles in our vulnerable community around Livingstone. We are running a School that provides affordable education to vulnerable children from families that cannot afford to pay school fees in both government and private schools so we have children from most vulnerable communities mainly Ngwenya, Namatama, Zecco, Highlands and Maramba.

**Notice:** This is an Africa WG project. Please contact the SCI branch or partner organisation in your country for further information.

Work: The volunteer(s) will work with the office mainly to plan, revise and strategy with the team on the operations of the organization as well as to work on the day to day operations. They will assist the organization to look at the opportunities mainly on fundraising for the organization as the organization is still small and young and needs finances and materials to meet most its goals through online fundraising platforms, grant writing and project proposal designing and finding the potential donors, partners and cooperating lead applicants

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for potential large grants and projects for any new and ongoing projects such as education, sports and the general operations of the organization. They conduct with the team capacity building trainings, nonprofit operations skills, resource mobilizations and manage the social media tools to create the publicity to increase our global present as well as design content for the organization videos, pictures and websites etc.

**Requirements:** Able to adapt to the local culture. We hope that you are flexible and have self-initiative.

Food: You will cook your own food at the volunteer house.

**Accommodation:** Volunteer house with shared bedrooms with bunk beds, a bathroom and a shared kitchen with utensils such as plates, pots and stoves, and a basic living room with plastic chairs, no TV.

Pocket money: None

**Insurance:** Volunteer is in charge of his/her insurance.

**Fees:** 150 USD per month. Accommodation and local organization support during the project. Pick up from the airport in Livingstone will be an extra 15USD.

Visa: -

Others: The work schedule is flexible from 09:00 upto 1:00 pm from Monday to Friday free weekends and also you can have it done in any way that fits the volunteer in the program.

This project can be combined with another project (teaching or sports project).

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